

**Animal Control Advisory Board**  
**Wednesday, June 5, 2019**

**1. CALL TO ORDER**

Gerald Gardiner, Emergency Management Manager called the meeting to order at 1800.

**2. ROLL CALL**

John G Butterfield, Citizen Member  
Drema Ballengee-Grunst, Animal Welfare Representative  
Joyce Richardson, Animal Welfare Representative  
Aubrey Briggs, Animal Welfare Representative  
David Ryan, Citizen Member  
Rita Weaver, Animal Welfare Representative  
Melissa Carnes, Citizen Member  
Susan Morris, Environmental Health Division  
Dr. Pat Richardson, Citizen Member

**Members Absent:**

Chelsea Franceschini, Animal Welfare Representative  
John Windolph, Citizen Member  
Melinda Brown, Animal Welfare Representative  
Dr. David Langford, Retired Veterinarian

**3. PRESENTATION(S)**

**4. COMMITTEE REPORTS**

**5. OLD BUSINESS**

**A. Election Of Officers**

*Motion 1:* I nominate Drema Ballengee-Grunst as Chairperson of the Animal Control Advisory Board.

Motion by Dr. Pat Richardson, second by Melissa Carnes.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, Rita Weaver, Melissa Carnes, Susan Morris, Dr. Pat Richardson

Abstain: David Ryan

*Motion 2:* I nominate Dr. Pat Richardson as Vice-Chairperson for the Animal Control Advisory Board.

Motion by Rita Weaver, second by Drema Ballengee-Grunst.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, David Ryan, Rita Weaver, Melissa Carnes, Susan Morris, Dr. Pat Richardson

*Motion 3:* I nominate Melinda Brown as Secretary for the Animal Control Advisory Board.

Motion by Drema Ballengee-Grunst, second by Dr. Pat Richardson.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, Rita Weaver, Melissa Carnes, Susan Morris, Dr. Pat Richardson

Abstain: David Ryan

## **B. Sub-Committee Appointments**

The following sub-committees were discussed, and appointments were made for the Animal Control Advisory Board.

### ***(1) By- Laws***

- Rita Weaver

### ***(2) Legislative / Animal Control Regulations***

- John Butterfield
- Melinda Brown
- Susan Morris
- Alice Burton

### ***(3) Animal Shelter***

- Aubrey Briggs
- Joyce Richardson
- Dr. David Langford
- Rita Weaver
- Melissa Carnes
- Melinda Brown

### ***(4) Public Education***

- Dr. David Langford
- Dr. Pat Richardson
- John Windolph

### **C. Approval of Meeting Date**

I move to approve the next regular meeting to be held on July 18, 2019, at 1800.

Motion by Rita Weaver, second by Dr Pat Richardson.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, David Ryan, Rita Weaver, Melissa Carnes, Susan Morris, Dr. Pat Richardson

### **6. NEW BUSINESS**

### **7. ADJOURN**

#### **A. Adjourn**

I move to adjourn the meeting at 1844.

Motion by John G Butterfield, second by Rita Weaver.

Final Resolution: Motion Carries

Yea: John G Butterfield, Drema Ballengee-Grunst, Joyce Richardson, Aubrey Briggs, David Ryan, Rita Weaver, Melissa Carnes, Susan Morris, Dr. Pat Richardson

Mary Ann Gardiner, Recorder

Minutes approved by the Animal Control Advisory Board on July 18, 2019.